



2019 and Future
High School Graduates

Northwest High School A +
Schools Program

Student/Parent Guidebook

Eligibility:

Northwest high school students meeting the following requirements may be eligible to receive tuition reimbursement.

- Be a U.S. citizen or permanent resident.
- Enter into a written agreement with Northwest high school prior to graduation.
- Attend an A+ designated high school for 3 years prior to graduation.
- Graduate from an A+ designated high school with a cumulative, unweighted GPA of 2.5 or higher.
- Have at least a 95% attendance record overall for grades 9-12.
- Perform at least 50 hours of unpaid tutoring or mentoring, of which up to 25% may include job shadowing prior to graduation.
- Maintain a record of good citizenship and avoid the unlawful use of drugs and/or alcohol while in grades 9-12.
- Have achieved a score of proficient or advanced on the Algebra I end of course exam or higher level math EOC, or achieve a combined ACT math score and GPA in accordance with the following scale.

ACT Math Subscore	GPA
17	2.5 or greater
16	2.8 or greater
15	3.0 or greater

- **FAFSA (FREE APPLICATION FOR FEDERAL STUDENT AID):**
This form should be filed before graduation. A student will not receive reimbursement without the FAFSA form being filed.
- All applicable students must file for Selective Service.

Enrollment Information

Enrollment in the A+ program is voluntary. Students must complete and turn in the A+ Participation Agreement form to guidance office and are encouraged to enroll during their freshman year. This allows parents and students to receive regular information on the A+ Program from the A+ Coordinator.

Grade Point Average (GPA):

A+ participants must graduate with a cumulative unweighted, unrounded 2.5 or higher on a 4.0 scale. It is the responsibility of the A+ participant to closely monitor his/her grade point average. Status letters are mailed home after every semester. Final determination of A+ eligibility cannot be made until an A+ participant graduates and his/her final GPA is calculated.

Attendance:

Participants in the A+ program are expected to attend school on a regular basis. The A+ attendance requirements are not to be confused with the general attendance requirements for Northwest high school. Students must graduate with a cumulative average daily attendance (ADA) of 95% for grades 9-12. It is the responsibility of the A+ participant to closely monitor his/her attendance. Status letters are mailed home after every semester.

Attendance Appeals:

Should a student enrolled in the A+ program exceed the allowable number of days, the student will be notified and a letter will be sent to the parents regarding the forfeiture of A + status. If the student feels that there is cause for appeal, the student will have 15 days to file a written appeal to the A+ Coordinator of Northwest High School. Forfeiture of A+ status will make the student ineligible to receive tuition reimbursement through the A+ Schools Program. The A+ attendance may provide relief in cases where the absence was beyond the control of the A+ participant. Samples of acceptable documentation are:

- Hospitalization - Physician Letter
- Chronic Health Problems – Physician Letter
- Court Appearance – Court Letter
- Funeral – Parent letter and obituary or memorial pamphlet.
- Religious Holiday – Minister Letter

Tutoring:

Upon graduation, the student must have performed 50 hours of unpaid tutoring of which 25% (12.5 hours) may include job shadowing. A tutoring placement program is currently available to students. It is strongly suggested that the student begin the tutoring process by their junior year. Students are to contact the A+ Coordinator for more information.

Tutoring Requirements:

Tutoring experiences must meet the following guidelines:

- **All tutoring or mentoring assignments must be approved by the A + Coordinator prior to beginning tutoring.** Students will not receive credit for unverified activities or for activities verified on forms that are lost or not turned in to the A+ Office.
- A+ students must complete the Tutoring Activity Sheet and turn in to the A+ Coordinator prior to beginning tutoring. Students will not receive credit for tutoring that is completed without turning in the Activity Sheet.
- All tutoring or mentoring assignments must be performed at a Northwest R1 building and supervised by a Northwest R1 staff member. Students may not perform tutoring or mentoring hours under the supervision of a parent/guardian/family member.
- The A+ student or the sponsoring school/teacher may terminate the tutoring activity by notifying the A + Coordinator.
- The student must be aware of the time commitment in order to ensure timely completion of the tutoring activity. (All activities should begin prior to the beginning of the second semester of the senior year)
- All students are expected to show responsibility toward the tutoring experience. He or she should be present at the agreed upon day and time. Attendance and participation will be reviewed should the designated faculty member contact the A+ Coordinator with concerns.
- If the school cancels a tutoring activity, the representative at that school should notify the student as soon as possible.
- Possible tutoring opportunities that can be used to meet the 50 hours of unpaid tutoring requirement of the A+ School Program:

1. Peer Tutoring Program - Grad Center
2. Elementary or middle school tutoring (students must provide their own transportation if the tutoring is located in another school building)
4. Job Shadowing (up to 12.5 hours)
5. Other opportunities as approved by the A + Coordinator.

It is the responsibility of the student to fill out, get signature and turn in the tutoring log sheet to the A+ Coordinator.

Citizenship:

1. Students who sign an agreement for A+ Tuition Reimbursement status are to maintain good citizenship during their high school enrollment.
2. Students will adhere to the Northwest High School "Code of Conduct" as outlined in the student handbook.
3. Violations may result in probation or removal from the A+ program. Both student and parents will be notified of such.

The violations are:

- A. Students who violate the District's Drug/Alcohol/Substance Abuse policy (on or off campus) will automatically forfeit A+ Tuition Reimbursement status.
 - B. The first suspension for other offenses, in-school or out of school, will result in the student and parent being notified. A copy of this notice will be placed in the student's A+ file.
 - C. The second suspension, in school or out of school, may result in a parent meeting with the Principal in addition to a discipline contract.
 - D. The third suspension, in school or out of school, will result in forfeiture of the student's A+ status.
4. Upon contract termination, the student will have 15 days to file a written appeal to the Principal's office at Northwest High School. Forfeiture of A+ status will make the student ineligible to receive tuition reimbursement through the A+ Schools Program.
 5. The Principal will update each applicant's citizenship status on a semester basis with the A+ Schools Program Coordinator. The updated information will be used to verify the citizenship requirement of the A+ Tuition Reimbursement Program.